**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

**BOARD MEETING MINUTES**

**APRIL 11, 2023**

**President, Eugene Hartman called the meeting to order at 7:00 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Alexandria Johnson, Austin Harris and Eric Bowden. Absent: Frank Walls and Chris Otto.**

**Also attending: Office Manager Ruby Hall, Office Assistant Lisa Plumley, Jeff Tasoff and Kelly Evans from Davido Engineering, Bob James and Alexis Medina from WSDOH - Office of Drinking Water, Aneta Hupfauer from Island County DOH, Sandra Bodamer from King Water and 5 community members.**

**Approval of Minutes**

* Mr. Kelly motioned to approve the minutes of the March 14, 2023 board meeting. Ms. Johnson seconded the motion. Motion passed unanimously. Minutes of the March 14, 2023 board meeting are approved and entered into the association records.

**Public Comments**

* Mr. A asked about harmful health effects of DBPs; Ms. Medina will send DBP information to our office.

**Water Report**

* King Water monthly bacteriological testing is satisfactory per usual.
* All demo of old Filtration system is complete; expense of $34,380 to be paid from Water Reserve fund.
* Fire hydrant replacements are in progress.
* Aquatech will decommission Well #1 (in water plant) on April 25, 2023 (bid $8,812).
* Full System flush scheduled for April 18 & 20 with 21st as additional 3rd day if needed.
* Kelly Evans (Davido) explained how the biologic filter will work with our new filtration system. The project is still 2-3 months before completion.
* Alexis Medina (WSDOH) explained what DBP’s (disinfection by-products) are and how they accumulate.
* Bob James (WSDOH) reviewed the DBP Pilot Initiative. The WSDOH would like RHGC’s participation in their study to develop strategies to control DBPs.

**Pool Report**

* Ms. Hall has met with former lifeguards. Pay increases were requested.

**Grounds and Community Report**

* Abandoned vehicle on Sidney St was reported to sheriff and has been removed.
* Simon Bowden will be hired to mow the RHGC owned lot on Riepma Ave (Block 1, lot 26-2)

**Dock/Pier Report**

* Pier inspection needs to be done. Tool rental & piling scrapers discussed. Mr. Bowden and Mr. Harris will research and provide findings to Ruby.
* Ruby will reach out to Simply Decks for a bid. Community members could also be hired to scrape the pilings in advance in preparation for the inspection.

**Bookkeeper/Office Report**

* Reviewed March 2023 preliminary financial reports.
* Revoked water fee paid for 1105 Paul Ave; service will be reinstated when requested.
* Reviewed the 2023-2024 proposed budget. After discussion, Ms. Parvin motioned to accept the budget as presented beginning July 2023. Mr. Bowden seconded the motion. Motion passed unanimously. The proposed budget will be sent to the membership with the May 2023 billing for review and adoption at the June 3, 2023 annual meeting.

The meeting adjourned at 9:45 pm

The next regular board meeting is **May 9, 2023** at 7pm.

Submitted for approval by Ruby Hall