**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

**BOARD MEETING MINUTES**

**MAY 9, 2023**

**President, Eugene Hartman called the meeting to order at 7:00 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Alexandria Johnson, Austin Harris and Eric Bowden. Absent: Frank Walls and Chris Otto.**

**Also attending: Office Manager Ruby Hall, Office Assistant Lisa Plumley, and Sandra Bodamer from King Water.**

**Approval of Minutes**

* Mr. Bowden motioned to approve the minutes of the April 11, 2023 board meeting. Ms. Johnson seconded the motion. Motion passed unanimously. Minutes of the April 11, 2023 board meeting are approved and entered into the association records.

**Public Comments**

* A request was made to consider a kayak rack at beach.
  + A proposed design needs to be presented for further consideration.

**Water Report**

* King Water Report April 2023
  + Monthly bacteriological, VOC, and nitrate testing is satisfactory.
  + Hydrant replacements will be completed this month.
  + King Water has been acquired by NW Natural Water
* The leak on Penn Cove Rd @ 1605 was due to an unused saddle to the main water line; it has been capped.
* WA State DOH has requested that we participate in a Disinfection By-Products (DBP’s) study. The cost estimate for the testing is approximately $4,000.00 per quarter. After discussion, Mr. Bowden motioned to participate in the state study. Ms. Parvin seconded the motion. Motion passed unanimously. Testing schedule as follows: **2nd Quarter-June 2023, 4th Quarter-December 2023, 1st Quarter-March 2024 and 3rd Quarter-September 2024.**
* Aquatech decommissioned Well #1 on April 25, 2023. Mr. Harris motioned to pay expense of $8812 from the WRF. Ms. Johnson seconded the motion. Motion passed unanimously.
* 1st quarter 2023 water filtration expenses are $90,449.30 and were paid from the WRF.

**Pool Report**

* + Three lifeguards hired (1 new, 2 returning)

**Grounds and Community Report**

* Simon Bowden was hired to mow the RHGC owned lot on Riepma Ave (Block 1, lot 26-2) @ $40 per mow.
* Riepma Ave. and Sharon St. will be resurfaced by the county this summer. King Water will mark where water valves are.

**Dock/Pier Report**

* Bowden Brothers bid $1500 for piling cleaning. Simply Decks has been asked to provide an additional bid. Ms. Johnson motioned to proceed with the pier cleaning, awarding the project to the low bidder. Ms. Parvin seconded the motion. Motion passed unanimously.
* Float will be returned next week depending on tides.

**Bookkeeper/Office Report**

* Reviewed April 2023 preliminary financial reports.
* Mr. Kelly motioned to hire Larson Gross to do a compilation audit for the FYE June 30, 2023. Mr. Bowden seconded the motion. Motion passed unanimously.
* New water service to Lot 6, Block 1, $20K hookup fee paid. A work order has been sent to King water.
* Annual newsletter, CCR, pool card application, budget & ballot sent May 4th via USPS.
* Ms. Hall was directed to open an account with Core & Main (hydrants) to streamline the accounting process for future hydrant purchases. Ms. Parvin motioned to proceed. Mr. Harris seconded the motion. Motion passed unanimously.

**New Business**

* Planning for Annual meeting June 3, 2023
* Everyone to set up at 11 am
* Gene - cooler, pot & tongs
* Ruby will purchase food.
* Eric - BBQ grill
* Presentation - Kathleen

No board meeting will be held in June. The next regular board meeting is **July 11, 2023.**

The meeting adjourned at 8:25 pm

Submitted for approval by Ruby Hall