**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

 **BOARD MEETING MINUTES**

**JULY 11, 2023**

**President, Eugene Hartman called the meeting to order at 7:05 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, and Chris Otto. Absent: Frank Walls, Austin Harris, and Eric Bowden.**

**Also attending: Office Manager Ruby Hall, Office Assistant Lisa Plumley, and Sandra Bodamer from King Water and 2 community members.**

**Approval of Minutes**

* May 9, 2023 minutes read. A quorum was not present at the July 2023 board meeting. Approval of the May 2023 meeting minutes will be added to the August 8, 2023 agenda.

**Public Comments**

* Mr. J reported that leg traps have been set at access point in dry creek bed where coyotes enter area on Riepma Avenue.

**Water Report**

* King Water Report June 2023
	+ Monthly bacteriological testing is satisfactory.
	+ TTHM and HAA’s are above trigger level. Similar and higher levels seen across multiple small water systems on the island.
	+ ATEC filters have arrived and moved inside water plant - awaiting installation date.
	+ H2O service install @ 1056 Riepma Ave still to be completed.
	+ 2 remaining fire hydrant replacements still to be completed.
* Ms. Parvin attended two Small Water System Management Plan workshops via Zoom.
	+ Recommended inflation factors for budget planning is now 5% with smaller, more frequent increases to maintain necessary cash flow and reserve funds.
	+ Per-and Polyfluoroalkyl substances (PFOS/PFAS) are “forever” chemicals because components break down very slowly over time. If found in drinking water, quick responses are necessary.

**Pool Report**

* + Abundant use of clubhouse & pool this month.

**Grounds and Community Report**

* Riepma Ave and Sharon St. will be “chip seal” resurfaced. No need for risers per Island County. They have also been patching potholes and cleaning out under road culverts.
* Letters have been mailed to residents on Riepma (1) regarding trash/remodeling debris and (2) no commercial use.
* Request community input for a new entrance sign design in next monthly newsletter. Ideas to be submitted by October 1st.

**Dock/Pier Report**

* Gate lock is defective and will be replaced under warranty.
* Pier inspection was June 17, 2023. Continued erosion and algae growing on some pilings making them spongy. Several pilings need to be replaced. Top side of pier inspected on June 26, 2023. Exposed nails were hammered back down.
* Ms. Parvin to compile list of all work that needs to be completed.

**Bookkeeper/Office Report**

* Reviewed June 2023 preliminary financial reports.
* Whidbey Island Bank is reestablishing our online banking with business service.
* Mr. Kelly renewed the USDA CD account for 11 months earning 5% vs .15%.

**New Business**

* **Election of officers-- Current positions will be maintained as follows:**
	+ President: Eugene Hartman
	+ Vice President: Kathleen Parvin
	+ Treasurer: Dan Kelly
	+ Secretary: Chris Otto
	+ Directors: Frank Walls, Austin Harris & Eric Bowden
* Alexandria Johnson has moved and is resigning from the board effective immediately.

The next regular board meeting is **August 8, 2023.**

The meeting adjourned at 8:34 pm

Submitted for approval by Ruby Hall