**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

**BOARD MEETING MINUTES**

**MAY 10, 2022**

**President, Eugene Hartman called the meeting to order at 7:06 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Eric Bowden & Alexandria Johnson. Absent: Frank Walls, Austin Harris & Chris Otto**

**Also attending: Office Manager, Ruby Hall, Office Assistant Netra Jadhav, Sandra Bodamer from King Water and 3 community members.**

**Approval of Minutes**

* Mr. Kelly motioned to approve the minutes of the April 12, 2022 meeting. Mr. Bowden seconded the motion. Motion passed unanimously. Minutes of the April 12, 2022 board meeting are approved and entered into the association records.

**Public Comments**

* Why is there an increase in the current rate schedule? Ms. Parvin explained the board determines rates based on review of current labor costs, payroll, utility rates, upcoming known expenses, unknown expenses including updates to the aging water system.
* Ms. Plumley was hired to replace Ms. Jadhav as office assistant.

**Water Report**

* King Water report for April 2022
  + The water system is operating in by pass mode. The 3rd air compressor broke on 4/13/2022.
  + Well 3 (RHGC)-the alternator switch was replaced and is back online.
  + Well 4 (RHGC) is offline. RH Drilling is still waiting for parts.
  + Davido has a new engineer (Kelly Evans) who will be taking over the design for the filtration system. He plans to bypass the pilot test and replace like for like with an additional inorganic filter to be added later. Projected timeline for completion is October/November 2022
  + The 3 day flush on April 21, and May 2 & 4th went well. Several valves were found buried under sediment and/or broken.

**Bookkeeper/ Office Report- Ruby Hall**

* Reviewed April 2022 preliminary financial reports
* Parts are on backorder for office computer/software.
* The 2021 Consumer Confidence Report was mailed May 5, 2022. Also included in the mailing was the 1998 By-Laws, the proposed 2022 By-laws as Amended & Restated with ballot and the proposed 2022-23 budget and ballot.
* Mr. Cohen requested a revision to the water shut off notice wording in the proposed 2022 By-Laws amendment. An addendum will be mailed by May 13, 2022

**Grounds and Community Report**

* Application for the Traffic calming study was sent out on May 2, 2022

**Pool/Clubhouse Report**

* Still need 3-4 Lifeguards for this season and a Pool Operator
* The pool will be open Memorial Day weekend, May 28-30, then re-open for the summer, June 18th
* Review bid from JVA Roofing for replacing the clubhouse roofing with PVC including replacement of two sky lights. Approximate cost without making a pitch change is $17,989.85. Structural repair (rotted wood) is additional. Gutters will need to be added to the pool roof over the showers.
* Waiting on Top Notch Roofing and Savage Roofing bids.
* Review rental costs for private parties. Ms. Parvin motioned to increase the pool rental to $40 an hour, minimum of 2 hours. Ms. Johnson seconded the motion. Motion passed unanimously.

Dock/Pier Report

* Mr. Hartman will have the float returned before Memorial Day weekend.

**New Business**

* The annual meeting begins June 4th at 1pm. Board members will meet at 11am to set up.

The June 14, 2022 regular board meeting is cancelled. The next regular board meeting will be July 12, 2022.

Meeting adjourned at 8:50 pm

Submitted for approval by Ruby Hall