**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**March 10, 2020 @ 7:00 pm**

**President, Eugene Hartman, called the meeting to order at 7:03 pm.**

**Board members attending: Eugene Hartman, Kathleen Parvin, Bob Simpson, Steve Baker, Frank Walls, Chris Otto and Dan Kelly. Absent: Carol Goeth.**

**Also attending: Office Manager, Ruby Hall & Office Assistant, Becky Kelly. Jon Breilein from Island H2O.**

**Approval of Minutes—**

* Ms. Parvin moved to approve the minutes of the February 11, 2020 meeting. Mr. Simpson seconded the motion. Motion passed unanimously. Minutes of the February 11, 2020 board meeting are approved and entered into the association records.

**Water Report—**

* Unaccounted water for February was 21%. Leaking filter valves were repaired in early March.
* Two hydrants are turned off for leaks. Mr. Breilein will price replacement hydrants.
* Mr. Breilein gave the February 2020 water report.
* The cycle stop valves are operating at +/- 3 of 70psi. This will decrease wear and tear on equipment & reduce electricity.
* Circuit breakers panels were ordered & installed in the water plant.
* While installing the cycle stop valve system, it was found that booster pumps 3 & 4 also need to be replaced. Mr. Otto moved to purchase the two additional booster pumps with the expense to be added to the cycle stop project. Mr. Baker seconded the motion. Motion passed unanimously.

**Bookkeeper/Office Report—**

* February 2020 preliminary financial reports were reviewed.
* A proposed 2020-21 budget including a $10 per month dues increase was accepted.
* Mr. Cohen was asked to file a lien against John L. Dahll, Block 2, lot 6, Div 1. The account is currently 6 months past due.

**Grounds and Community Report—**

* The problem rooster appears to be gone.
* The sheriff was called about an abandoned vehicle on Lisa St. It was tagged and will be towed.

**Dock/Pier Report—**

* Recent storms damaged the supporting rocks under the outflow diffuser. It requires an emergency repair. Ms. Parvin will look into it.
* An abandoned boat at the beach was reported to the Coast Guard & the Sheriff. Christians towing does not accept boats. There is a 90 day waiting period before boats can be removed.
* A letter from a resident beach goer was reviewed. It described illegal activities that she has witnessed at the beach parking lot and reported to the Island County Sheriff.
* A Sumo GL2DC marine grade, manual lock for a gate was discussed.

**Clubhouse/Pool Report—**

* Several new lifeguards will need to be hired this season.

**New/Old Business—**

* Reviewed third draft of By-Laws amendments. Mr. Simpson moved to accept the amendments after the amendment dates and notary language are confirmed. Ms. Parvin seconded the motion. Motion passed unanimously. They will be sent to Mr. Cohen for review.
* Mr. Simpson moved that Ms. Hall should become a notary on behalf of the Rolling Hills Glencairn community. Fees will be covered by RHGC. Mr. Kelly seconded the motion. Motion passed unanimously.

The meeting adjourned at 8:45pm. The next regular board meeting is scheduled for

April 14, 2020 at 7pm.

Submitted for approval by Ruby Hall.