**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**July 16, 2019 @ 7:00 pm**

**President Eugene Hartman, called the meeting to order at 7:00 pm.**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Bob Simpson, Frank Walls, Steve Baker, Carol Goeth and Chris Otto.**

**Also attending: Office Manager- Ruby Hall, Office Assistant- Becky Kelly.**

**Approval of Minutes-**

* Mr. Simpson moved to approve the minutes of the May 14, 2019 meeting. Mr. Otto seconded the motion. Motion passed unanimously. Minutes of May 14, 2019 board meeting are approved and entered into the association records.
* Board members reviewed the June 1, 2019 annual meeting minutes for changes & corrections.

**New Business-**

* The July 9, 2019 board meeting was rescheduled for July 16, 2019.
* There was an error in The Fair Trade’s billing for June 2019 field mowing. It has been corrected and owners’ accounts credited.
* The board voted unanimously that officer positions will remain the same. They are:
* Mr. Eugene Hartman, President
* Ms. Kathleen Parvin, Vice President
* Mr. Daniel Kelly, Treasurer
* Mr. Chris Otto, Secretary
* Mr. Frank Walls, Trustee
* Mr. Bob Simpson, Trustee
* Ms. Carol Goeth, Trustee
* Mr. Steve Baker, Trustee

**Grounds and Community Report-**

* The Faris’s offered a portion of their lot to the board in a boundary line adjustment agreement. After conditions were explained and discussed, Ms. Parvin motioned to refuse the offer. Mr. Simpson seconded the motion. Motion passed unanimously.
* Level 1 burn ban is currently in effect.

**Dock/Pier Report**

* Carlson Marine Construction’s final cost was $35,643.82 for the float repair. The balance is to be paid from the facilities reserve fund. The float returned Friday, July 5, 2019.
* The Pier was inspected on June 4th and 5th. The pilings looked good. Some maintenance items were noted. Railing wires have been repaired. Turnbuckles will be considered next year. Some piling tops need new covers. The handrail trim board needs further maintenance.
* Ms. Hall requested a bid from Doran Fence to repair/replace the gate at the end of the pier prior to the float.
* A second bid was requested from Doran Fence for a gate at the entrance to the beach parking lot. No reply yet. The board is still considering the liability and necessity of this expense and possible funding options. This project is tabled until more information is received.
* There has been no reply from the sheriff to Ms. Parvin regarding calls about night time parking at the beach.

**Clubhouse/Pool Report-**

* The pool opened for summer season on June 19th.
* Replacement whisper flow pool pump purchased.

**Water Report –**

* The office has not received Island H2O water reports for 2 months. TTHM & HAA results have been below trigger levels for the last 3 quarterly reports.
* Unaccounted water for May 2019 was 7.8% and for June was 8.7%.
* New water connection for Chambers at NHN Glencairn Rd. was installed by Karl’s Site Development. Cost was $1576.15.
* Two booster pumps have been ordered for the water plant.

**Bookkeeper/Office Report –**

* The 2018/2019 budget analysis was reviewed.
* June 2019 preliminary reports were reviewed.
* 962 Carl Ave. was paid in full after 30 days’ notice to revoke water connection was sent.
* Ms. Parvin motioned to make an additional $2000 payment to the USDA loan. Mr. Kelly seconded the motion. Motioned passed unanimously.
* Facilities Reserve fund is depleted by float costs. The fund will be replenished from year end balances and the 2019 Water & Facilities Assessment next month.

The meeting adjourned at 8:12pm.

The September 10th board meeting is postponed until September 17th. Notice will be in the monthly newsletter and a notice posted on the clubhouse door. The next regular meeting is **August 13, 2019.**

Submitted for approval by Ruby Hall.