**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**February 12, 2019 @ 7:00 pm**

**President, Eugene Hartman, called the meeting to order at 7:00 pm.**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Bob Simpson, Chris Otto, Frank Walls and Juliabeth Coppage. Absent: Carol Goeth.**

**Also attending: Office Manager, Ruby Hall and Office Assistant, Becky Kelly.**

**Approval of Minutes-**

* Mr. Simpson moved to approve the minutes of the January 8, 2019 meeting. Ms. Coppage seconded the motion. Motion passed unanimously. Minutes of January 8, 2019 board meeting are approved and entered into the association records.

**Bookkeeper/Office Report –**

* 2017-2018 audit & corporate taxes are complete.
* January 2019 preliminary financial reports were reviewed.
* The Glatfelter Insurance (water system) deductible will be increased to $5000.
* First class stamp rates increased to 55¢ per letter.
* Updated information for calculating the Paid Family and Medical Leave expense was reviewed. The rate for a small business (under 50 employees is .6333% of .4% of gross earnings of all employees. The board agreed that RHGC would incur the full expense.
* Ms. Coppage resigned from the board effective immediately. Ms. Parvin was elected to be Vice President and in her place & Mr. Otto was elected to be Secretary.

**Grounds and Community Report-**

* Basketball court lighting was installed and the timer was replaced.
* On January 28, 2019, the Board of Trustees met with lot owners affected by a recently proposed survey of Lot 43, Block 2. As the property lines are unclear, more information from the surveyor was requested. No decisions were made or votes taken.
* The surveyor reviewed the property lines and determined what he believes to be “as close as possible” to the original developer’s intent. The Board of trustees agreed to accept the boundary lines as explained. Cost to record the new survey & removal of incorrect pins is approximately $1875.00. Ms. Parvin motioned to have the survey recorded, remove the pins and notify the four affected lot owners. Mr. Simpson seconded the motion. Motion passed unanimously.

**Dock/Pier Report**

* Ms. Parvin presented plans of the float with the proposed improvements and repairs. DNR will be sent a copy for approval.
* Ms. Parvin will contact John Carlson to arrange a date for board members to view the float after it is removed from the water.

**Clubhouse/Pool Report-**

* A replacement light fixture is needed at the pool pump room.

**Water Report –**

* Island H2O January water report was reviewed.
* Unaccounted water for January was 12.49%.
* Reservoirs had drained twice because pressure had been lost. This caused an excess of unaccounted water.
* The December 2018 TTHM & HAA tests results were below trigger levels. Air scrubbers are working as intended. Island H20 is increasing the output on the air scrubber pumps which should reduce by-products further.
* Generator pressure switches were successfully replaced.
* Motor starter was replaced on the air compressor by AA Electric.
* The 2019 Island H2O contract hasn’t been signed and returned.
* Ms. Parvin motioned to hire AA Electric to wire and install lights with motion sensors outside the water plant door.

The meeting adjourned at 8:30pm. The next regular board meeting is scheduled for March 12, 2019 at 7pm.

Submitted for approval by Ruby Hall.