**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

**BOARD MEETING MINUTES**

**JANUARY 10, 2023**

**President, Eugene Hartman called the meeting to order at 7:00 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Chris Otto, Dan Kelly, Alexandria Johnson, Eric Bowden and Austin Harris. Absent: Frank Walls**

**Also attending: Office Manager, Ruby Hall, Office Assistant, Lisa Plumley, and Sandra Bodamer from King Water and 3 community members.**

**Approval of Minutes**

* Mr. Otto motioned to approve the minutes of the November 8, 2022 board meeting. Mr. Bowden seconded the motion. Motion passed unanimously. Minutes of the November 8, 2022 board meeting are approved and entered into the association records. No board meeting was held in December 2022.

**Public Comments**

* Mr. J stated that two cameras and four traps have been set for coyotes. No entrapment at current location yet. Additional locations may be tried.
* Mr. W introduced himself as a new member to the community. He has prior board experience and is interested in serving on the board.

**Water Report**

* Reviewed contract w/ Davido for filtration system construction services. Ms. Johnson motioned to accept the bid of $21,220 for construction management and to pay these expenses from Water Reserve (WRF). Mr. Bowden seconded the motion. Motion passed unanimously.
* Fire Hydrants and bolt packs have been purchased from Core & Main for $11,349. Installation from King Water is approximately $5940 per hydrant. Mr. Otto motioned to accept the bid from King Water and to pay these expenses from WRF. Ms. Parvin seconded the motion. Motion passed unanimously.
* 3 bids for Filtration Construction were reviewed. (1) Larry Brown Construction $264,175, (2) Trico $267,953, and (3) C Johnson Construction $312,957. Ms. Parvin motioned to accept the bid from Larry Brown Construction and to pay these expenses from the WRF. Mr. Kelly seconded the motion. Motion passed unanimously.

**Bookkeeper/Office Report**

* November and December 2022 preliminary financial reports were reviewed.
* The ASP to UB2 transfer is complete. Training is on-going as needed.
* The 2021-22 Larson Gross Compilation Audit is complete. Zero tax is due for this fiscal year.
* 1105 Paul Ave has been foreclosed upon by the lender. The lender is working with Mr. Cohen to clear the Notice of Forfeiture. The current balance due $24,109.23

**Pool/Clubhouse Report**

* Clubhouse heater has been repaired. No invoice has been received yet.

**Dock/Pier Report**

* Factory reset on the gate to be completed by Ruby & Lisa.
* Security cameras have been purchased.
* Handrail work still in progress, weather permitting.

**Grounds and Community Report**

* Several complaints about a rooster at a residence on Diane Avenue have been received. A letter will be sent.
* Community owned streetlights are installed at each intersection only. Additional streetlights have been installed by property owners at their expense.

Meeting adjourned at 8:21 pm.

The next regular board meeting is **February 14, 2023.**

Submitted for approval by Ruby Hall