**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

 **BOARD MEETING MINUTES**

**March 8, 2022**

**President Eugene Hartman called the meeting to order at 7:09 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Dan Kelly, Chris Otto, Alexandria Johnson & Austin Harris. Absent: Frank Walls**

**Also attending: Office Manager, Ruby Hall & Office Assistant, Netra Jadhav, and Sandra Bodamer from King Water, and 7 community members.**

**Approval of Minutes**

* Ms. Parvin moved to approve the minutes of the February 8, 2022 meeting. Mr. Harris seconded the motion. Motion passed unanimously. Minutes of the February 8, 2022 board meeting are approved and entered into the association records.

**Public Comments**

* Mr. L inquired why there’s interest in speed humps.
* Mr. B has called the sheriff’s office regarding a green junk car parked on Diane Ave.

**Water Report**

* King Water report for February 2022
	+ There is some confusion regarding well head descriptions. Well 3 (RHGC) is Well 4 (KW) is located in the well house farthest away. Well 4 (RHGC) is Well 3 (KW) is located in baseball field in the concrete casing. Ms. Parvin will assist in confirming well names based on the SWSMP.
	+ Well 3-KW, (well 4 RHGC) is not working and needs to be repaired.
	+ An additional transfer pump to transfer from the basin to the reservoir is required per Davido Engineering.
	+ The screen filters of the well heads need to be cleaned. RH Drilling estimates 1-3 days of cleaning time per well head. There are 3 wells that need this service.
	+ The reservoir tank gauge was repaired.
* Ms. Bodamer presented a projected timeline for the filtration project. The pilot test should begin at the end of March. Additional design work will take approximately 6 weeks. State approval will be requested. Installation is expected to begin in October.

**Bookkeeper/ Office Report- Ruby Hall**

* Reviewed 2020-21 financial statements & audit by Larson Gross. There were no significant findings.
* Island Disposal rates are increasing.
* Reviewed February 2022 preliminary financial reports.
* Ms. Hall is still working with Vision for computer & software installation.
* Discussed 2022-23 preliminary budget. A special budget meeting for further review is scheduled for March 14, 2022 @ 7pm.

**Grounds and Community Report**

* Office staff will mail gate passes before gate is reinstalled.
* Regarding speed humps, the traffic engineer advised members request increased enforcement from the Island County Sheriff. Additionally, a traffic calming study can be requested from Public Works.This may include a roadside radar trailer and a traffic pattern study. The board agreed to move forward with the study.
* The final By-Laws draft was reviewed. Ms. Parvin will be sending it to Mr. Cohen for legal review.

Meeting adjourned at 9:55 pm

The budget meeting is scheduled for March 14, 2022 @ 7pm.

The next regular board meeting is April 12, 2022 @ 7pm.

Submitted for approval by Ruby Hall