**ROLLING HILLS-GLENCAIRN COMMUNITY SERVICE, INC.**

**BOARD MEETING MINUTES**

**July 13, 2021**

**President, Eugene Hartman called the meeting to order at 7:07 pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Frank Walls, Dan Kelly, Alexandria Johnson, and Tahira Bradley. Absent: Chris Otto & Ian Armitage**

**Also attending: Office Manager, Ruby Hall, Office Assistant, Netra Jadhav and three community members.**

**Approval of minutes**

* Mr. Kelly moved to approve minutes of the June 8, 2021 meeting. Ms. Johnson seconded the motion. Motion passed unanimously. Minutes of the June 8, 2021 board meeting are approved and entered into the association records.

**Public Comment**

* Ms. Bell requested a discount for ½ day & weekly rentals. The board will consider a policy change for next month.

**Bookkeeper/Office Report- Ruby Hall**

* Reviewed the June 2021 preliminary financial reports.
* Interest of USDA CD was $638.38, Mr. Kelly transferred it to checking account. The current balance of CD is $46,114.53
* Larson Gross CPA will audit and prepare taxes for the 2020-2021 fiscal year. The Audit will begin mid-September. The estimated cost for the audit is $10,500.00 & taxes $1,500.00
* Reviewed all current policies and procedures. Mr. Kelly motioned to accept all policies as written except the clubhouse policy. Ms. Bradley will review the clubhouse rental policy and present options at the August 2021 meeting. Ms. Parvin seconded the motion. Motion passed unanimously.

**Water Report**

* Reviewed the May 2021 Sanitary Survey results, no significant deficiencies were found, although the filtration equipment is not working adequately. A plan is required.
* There are complaints regarding brown/yellow water. King water is aware.
* There will be a WA State PFAS testing requirement soon. The Office of Drinking Water is offering free preliminary PFAS testing to water systems in the area. The board agreed to participate in the first free sampling program if selected.
* King Water report for June 2021 is on file in the office.
* Ms. Parvin has no update on the engineering for the water plant and will follow up next month.

**Clubhouse/Pool Report –**

* The Health Department inspected the pool on June 23, no violations were found.
* The current schedule for the pool is 3 - 1 hour reservation sessions per day, adult swim is 2x daily and open swim is 2-6pm every day.

**Dock/Pier Report -**

* The pier inspection was done June 24 & 25. No significant changes from the 2020 inspection.
* The DNR lease for 2021 was increased to $1224.60 (2020 was $1129.08)

**Meeting adjourned at 8:21pm**

**The next regular board meeting is August 10, 2021**.

Submitted by Ruby Hall, Office Manager