**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**December 8, 2020**

**President, Eugene Hartman, called the meeting to order at 7:10 pm via Zoom**

**Board members attending: Eugene Hartman, Kathleen Parvin, Chris Otto, Frank Walls, Dan Kelly, & Bob Simpson. Absent Steve Baker.**

**Also attending: Office Manager, Ruby Hall, Office Assistant, Netra Jadhav and one member.**

**Approval of Minutes—**

* Mr. Kelly moved to approve minutes of the November 10, 2020 meeting. Ms. Parvin seconded the motion. Motion passed unanimously. Minutes of the November 10, 2020 board meeting are approved and entered into the association records.

**Public Comment-**

* 2 lot combination queries were made. The board would not anticipate approving these perspective requests as they would not be necessary or mutually beneficial.

**Water Report**

* Unaccounted water for November was 13%. No Island H2O Report for November 2020.
* Mr. Simpson believes the digital pumps need to be recalibrated again. He will call King Water.
* Back flow meter installation & testing follow up is temporarily tabled.
* Generator ran as it should during recent power outages and power glitches.
* All of the circuit breakers in the water plant were replaced on 12/1/2020 by AA Electric.
* The UPS (uninterruptible power supply) was replaced 11/20/2020.
* Karl’s site development completed the fire hydrant installations 12/7/2020.
* 3 Replacement LMI chlorine feeder pumps were purchased.
* High chlorination event (12/7 & 12/8/2020) occurred because the chlorine feeder pump was feeding @ max capacity even though it was on the minimum setting.
* The board reviewed a draft of King Water Management contract. After discussion, Ms. Parvin motioned to proceed with the King Water contract and terminate Island H2O Systems Inc. Mr. Otto seconded the motion. Motion passed unanimously. Ms. Hall will notify Island H2O via USPS

**Bookkeeper/Office Report – Ruby Hall**

* Reviewed November 2020 preliminary financial reports
* Letter to members regarding RV”s will go out with the January 2021 billing, it will include Island County RV code.
* Discuss Board members as employees for project work, above and beyond volunteer hours. Project proposals should be approved in advance and will be reviewed on a case by case basis.
* Mr. Kelly motioned to cease contract work with Industrial Power Splicing, Mr. Otto seconded the motion. Motion passed unanimously.

**Grounds and Community Report**

**Clubhouse/Pool Report –**

**Dock/Pier Report -**

* The Fair Trade gate lock installation update-none
* Key cards are available for pick up at the office or may be mailed when lock is installed.

The meeting was adjourned at 9:04 pm. The next regular board meeting is January 12, 2021

Submitted for approval by Ruby Hall