**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**July 14, 2020 @ 7:00 pm**

**President, Eugene Hartman, called the meeting to order at 7:00 pm via ZOOM.**

**Board members attending: Eugene Hartman, Kathleen Parvin, Chris Otto, Frank Walls, Steve Baker, Bob Simpson and Dan Kelly. Absent: Carol Goeth.**

**Also attending: Office Manager, Ruby Hall, Office Assistant, Becky Kelly & one member.**

**Approval of Minutes—**

* Ms. Parvin moved to approve the minutes of the June 9, 2020 meeting. Mr. Kelly seconded the motion. Motion passed unanimously. Minutes of the June 9, 2020 board meeting are approved and entered into the association records.

**Election of Officers—**

* Ms. Parvin moved retain the Board officers as currently held. Mr. Kelly seconded the motion. The motion passed unanimously.

Mr. Eugene Hartman—President

Ms. Kathleen Parvin—Vice President

Mr. Dan Kelly—Treasurer

Mr. Chris Otto—Secretary

**Bookkeeper/Office Report—**

* Unspent funds 2019-20 Fiscal year end will be transferred to their respective reserve funds.
* Capital projects account (ending 6319) was closed on June 26, 2020 and the remaining balance was moved into the water reserve fund.
* A computer monitor with a camera is on order for the office.
* A ZOOM subscription was purchased for monthly board meetings.
* June 2020 preliminary financial reports were reviewed.
* The recent COVID 19 pandemic has not increased the number of people making late payments.

**Grounds and Community Report—**

* In addition to chickens, Mr. P. (Donald Ave) has turkeys and other fowl.
* Ms. Parvin will contact the sheriff’s office about enforcement of roadside parking rules.

**Clubhouse/Pool Report—**

* Pool is open with restrictions and is going well.
* Health Department inspection is scheduled for July 16th at 1:00pm.

**Dock/Pier Report—**

* Discussions will continue with Carlson Marine Construction regarding temporary repairs and future replacement of several pilings.
* Permits needed to repair the boat ramp may take two or 3 months to obtain. Carlson Marine Construction does ramp repairs. He will be asked to submit a bid.
* Research is ongoing for locks at the beach parking lot. The gate will need reflectors.
* Gate installation is 80% complete (cost $5435.00 to date).
* Outflow diffuser is repaired (total expense $3,244.70)
* Reviewed draft of gate pass letter and application.

**Water Report—**

* Unaccounted water for June 2020 was 3.26%
* Reviewed the June’s Island H2O water report.
* Small reservoir repairs are complete, including pressure washing, transfer pump replacement and the drainage valve repair (total expense $7211.16)
* Reviewed TTHM, HAA and IOC test results.
* Copper and lead testing is underway.
* Two fire hydrants have been ordered from Core & Main.

**New Business—**

* Mr. Kelly moved that a sample contract be submitted to King Water for a bid. Mr. Simpson seconded the motion. Motion passed unanimously.
* Mr. Breilein is on probation.
* The contract with Industrial Power Splicing, LLC needs to be updated.
* Reasons for the change from King Water to Island H2O and the need for a local company for daily work and emergency calls was discussed.

The meeting adjourned at 8:35pm. The next regular board meeting is scheduled for

August 11, 2020 at 7pm via ZOOM.

Submitted for approval by Ruby Hall.