**ROLLING HILLS-GLENCAIRN**

**BOARD MEETING MINUTES**

**June 9, 2020 @ 7:00 pm**

**President, Eugene Hartman, called the meeting to order at 7:00 pm via ZOOM.**

**Board members attending: Eugene Hartman, Kathleen Parvin, Chris Otto, Frank Walls, Steve Baker and Dan Kelly. Absent: Carol Goeth and Bob Simpson.**

**Also attending: Office Manager, Ruby Hall, Office Assistant, Becky Kelly & Mr. John Rowland.**

**Approval of Minutes—**

* Ms. Parvin moved to approve the minutes of the May 12, 2020 meeting. Mr. Kelly seconded the motion. Motion passed unanimously. Minutes of the May 12, 2020 board meeting are approved and entered into the association records.

**Public Comment—**

**Bookkeeper/Office Report—**

* May 2020 preliminary financial reports were reviewed.
* Notice of forfeiture of water was filed for Lot 1, Block 10, Rolling Hills Division 1 (Sykes) on May 27, 2020.
* The second installment for UB2 software was made.
* Mr. Otto moved to make an extra payment of $2000 to the USDA loan. Ms. Parvin seconded the motion. The motion passed unanimously.
* A full audit will be done this year.
* The 2019 Annual Meeting minutes and a ballot for approval will be mailed to all members who were in attendance.

**Grounds and Community Report—**

* Tractor mowing of vacant lots is complete. Now working on occupied lots.

**Dock/Pier Report—**

* The float was returned to the pier May 15th.
* The pier inspection was June 4th. Two of the pilings that the float is attached to are severely eroded. Ms. Parvin will discuss a temporary repair with Carlson Marine Construction. They will need to be replaced when piling work is done. Engineering will be required.
* Erosion under the boat ramp is ongoing. Ms. Parvin will contact the county about permitting.
* The bid to repair the outflow diffuser is $3,244.70.
* Gate and diffuser work is scheduled to begin June 17, 2020.
* Gate locks, window stickers and signage are being considered.

**Clubhouse/Pool Report—**

* The pool can open when Phase 3 begins. Preparations will begin this week.

**Water Report—**

* Unaccounted water for May was 6.05%.
* Reviewed the May Island H2O water report.
* Clow Fire hydrants are available from Core & Main in Bellingham for $2250 each.
* Parts are in for the small reservoir drainage valve, repair will be done when Mr. Simpson returns.
* Reviewed performance of Mr. Breilein. There will be a special meeting on June 23rd to follow up.

The meeting adjourned at 8:20pm. The next regular board meeting is scheduled for

July 14, 2020 at 7pm.

**RHGC Executive Session minutes**

**June 23, 2020 @ 7pm**

**Board members attending: Eugene Hartman, Kathleen Parvin, Chris Otto & Dan Kelly. Also attending: Office Manager, Ruby Hall.**

The board met to discuss-

Island H2O Contract

Industrial Power Splicing Contract

No decisions were made nor votes taken.

**Meeting was adjourned at 7:45 pm**

Submitted for approval by Ruby Hall.